

Executive Recruiter: Reggie St. James

Respond to www.bluelion@wi.rr.com

Location: Boston, MA

Position Title: Master Production Scheduler

Function: Operations

Reports To: Director of Supply Chain

Travel: Minimal - Up to 5%

Pay Scale Appropriate Range: Negotiable \$80-\$100

Experience:

- 8-10 years of progressive production planning/scheduling required – experience in implementing & leading/managing computerized MRP/MPS systems required.
- Experienced in developing and implementing as well as running a full MPS function within Operations.
- APICS/CPIM is strongly desired.
- University or College graduate with strong computer systems experience in developing and managing ERP systems

General Job Tasks:

- Plans, prepares, issues and controls production schedules and material requirements to creating flow through to THE COMPANY'S customers while also meeting cost reduction, production throughput and customer service requirements for new and existing products.
- Advises management of the status of work in progress, material availability, and potential production issues to ensure that personnel, equipment, materials and services are provided optimally and cost effectively. In addition, advises management of root cause / corrective actions to mitigate and eliminate issues regarding ERP and the S&OP processes (processes in development).
- Schedules production equipment, production personnel and preventative maintenance. Confirms material supply and demands, prepares production work orders or purchase requests for the production or purchase of all required materials based on a master production schedule, capacity, availability, inventory requirements meeting customer service requirements.

- Coordinates interdepartmental activity with sales, marketing, safety, quality, manufacturing, HR, purchasing, engineering & maintenance, warehousing, traffic and distribution to model and then set finite production schedules by SBU.
- Manage ambiguity and lead the MPS transformation from a paper based process to a fully functioning ERP system as an integral business partner in linking S&OP, Demand Planning, MRP, BOMs & Routers, Production & Maintenance Schedules, Inventory and WIP management, Finance and Customer Service.

Specific Responsibilities:

- Develop formalized master production schedule (including rules, processes & tools) – plan & schedule all raw materials, WIP & Finished Goods for all SBU's and all assets (machines).
- Responsible for computerized production planning, scheduling & inventory control system.
- Ensure (create measurement & measure against) the accuracy of MRP & inventory reports by SBU- responsible for driving efficiency though inventory/cash objectives.
- Define, actively establish measurements (& manage measurements), to formalize productions schedules for multiple SBU's in a highly seasonal, complex environment – manage using standard LEAN guidelines.
- Manage production schedule performance (KPI), create measure & report monthly production schedule performance.
- Responsible for the vast improvement of scheduling tools & systems.
- Actively lead/participate in make vs. buy decisions on specific product lines.
- Release production orders to SBU's as required – working with Sales, Marketing, Supply Chain, Operations, Customer Service, and Engineering as the key conduit to run the production facility efficiently with any necessary changes. Lead S&OP process internally.
- Lead/Work with customer service & sourcing to establish critical business rules for inventory strategies for FG & RM A,B,C levels. (optimize inventory level strategy will be developed by this role).
- Analyze & define strategy to optimize key asset bottlenecks; plan master schedule accordingly.
- Actively lead/participate in reviewing and improving Manufacturing Resource Planning (MRPII) systems to minimize waste, and inventory values.
- Develop cost savings initiatives, working with internal/external cross functional teams to optimize the asset base of the company.

Job Requirements:

- Manager level role

- Detail oriented, accurate with uncompromising analytical and problem solving skills.
- Uncompromising personal level and care of ethics & integrity. Must be a leader in company brand equity/stewardship.
- Highly responsive, attentive to detail, thrive/comfortable in a "hands-on" dynamic/complex environment
- Strong work ethic – passion for career success, commitment to company stewardship, and functional excellence a MUST.
- A strong track record of success in: master production scheduling, with strong, sound references.
- Good communication skills, - must have strong business acumen and be proactive, willing & able to manage the message/results to the leadership team.
- Flexibility in handling multiple tasks and working in a fast paced, dynamic work culture/
- Very Strong computer skills a must (ERP system (prefer SAP, Oracle background), MS Office (advanced Excel skills a must, etc)
- Bachelors Degree a must in engineering, finance or related field
- APICS/CPIM certification desirable/preferred
- Minimum of 8-10 years as Master Production Scheduler in highly dynamic, seasonal and complex sku environment.
- Willing to Travel (as required)

Key Performance Indicators of Success:

- Forecast Accuracy
- Customer Service - OTIF (shared with C/S)
- Schedule Adherence & Master Schedule Performance (ability to stick schedule)
- Supplier Delivery
- Manufacturing Performance
- Inventory Accuracy & Performance (A,B,C inv strategy discipline)
- BOM Data Accuracy
- Routing Accuracy

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