

Position

- Master Scheduler

Company

- Tegra Medical

Location

- Franklin, MA

Job Description

- Conduct Sales and Operations Planning process (SOP),
- Develop Master Scheduling business process;
- Develop scheduling methodology that delivers a stable schedule, while still delivering agility when/where needed,
- Focal point for all Quote Central schedule commitments,
- Develop Master Scheduling tools which allow cross-plant schedule integration,
- Compile and report monthly schedule metrics: OTD, order slip analysis,
- Effectively communicate scheduling exceptions to Sales and Operations,
- Resolve demand/supply/capacity issues;
- Manage and regularly communicate manufacturing lead-time estimates,
- Insure maximum usage of JobBOSS ERP system.
- Participate in continuous improvement efforts

Qualifications

- Bachelor's Degree,
- 3+ years Supervisory experience,
- 5+ years experience in Master Scheduling, Materials Management, inclusive of Shop Floor Control/Production Planning. Familiarity with short interval shop floor scheduling
- APICS or CPM Certification a plus
- Experience in materials management for a medical device company highly desirable.
- Proficiency with ERP-based shop floor control systems; Job Boss ERP experience a plus.
- Effective written/oral communication, and interpersonal skills.
- Proficiency with MS Office, MS Project, and other office information systems.
- Ability to be flexible in a dynamic, fast paced environment.

Contact Information

- Ed Boardman
- Supply Chain Manager
- **Tegra** Medical
- 9 Forge Park, Franklin MA 02038
- 8 Ledgewood Blvd, Dartmouth MA 02747
- T: 508.553.4134 / C: 401.441.0128
- E: eboardman@tegramedical.com
- www.tegramedical.com

posting date: 3/9/2010