

MASTER SCHEDULER

Aerovox Corp., located in New Bedford, MA, is a leading US manufacturer of AC and DC rated film capacitors for HID Lighting, Motor Run, IGBT Snubber, Power Factor, Defibrillator, Microwave Oven, Power Conversion, and High Energy Discharge Pulse Power applications.

Currently, Aerovox Corp. is looking for a Master Scheduler who, under the guidance of the Supply Chain Manager, will develop a schedule for optimizing Company performance. This person will interpret material and manufacturing plans and Sales/usage history and forecasts to create, organize, adjust and control the ERP/MRP master schedule and monthly operations plans, including weekly allotment on daily job releases and adjustments. Substantial product, company, customer and market knowledge is required as the Master Scheduler must understand market conditions and implement strategies that meet demands/capability of Aerovox customers, suppliers and internal resources.

This person will communicate and work with Operations, Sales, Purchasing and Finance to meet business goals.

Master Scheduler will identify, lead and where appropriate execute materials organization, scheduling manufacturing and supply chain related continuous improvement activities.

KEY RESPONSIBILITIES:

Responsible for the development and implementation of the Master Schedule

Works in conjunction and supports Buyer/Planners

Develop manufacturing plans from the Master Schedule, adjusting and controlling it to meet sales and forecast numbers

Working with sales and accounting to continuously improve forecasting

Critically assess and provide guidance to Operations and company personnel in this related area

Perform inventory analysis to continuously improve Company targets and financial performance

Continuously improve Master Schedule programs to incorporate best practices and adjust accordingly to the changing marketplace

EXPERIENCE/SKILLS

B.S. degree or 8 years equivalent experience with a solid understanding of manufacturing and scheduling.

APICS certification and Lean Manufacturing experience preferred.

Highly proficient in data analysis, including report writing, Word, Excel and Power Point.

Proven track record of successful planning, scheduling and overall management and control of the planning/scheduling function including MRP programs.

Strong management and organization skills with proven track record of quality results of on schedule on-time planning and job execution.

Effectively communicates with and engages all levels of the organization verbally and in writing. Translates technical decisions/strategies into business terms and implications; produces clear, understandable documentation geared for all audiences.

Ability to work in a team environment and share schedule issues clearly with all levels of management.

Ability to Problem solve, identify root cause(s) and develop/implement effective alternatives. Very results driven.

Salary commensurate with skills and experience. Excellent benefits package. Please submit resume with salary history to: mary_mcperson@hotmail.com