

Retired Membership Benefit Application

As a professional organization of nearly 50,000 members, APICS is committed to lifelong learning. To ensure this commitment is accessible to all members, the APICS Board of Directors established a Retired Member category. This member category enables long-term members who have retired to stay in touch with their former colleagues and profession. Retired members retain all member benefits at a 50 percent discount on society dues.

++Chapter dues allocated are at the discretion of the chapter president.

To be eligible for retired member status you must

- ✓ Be retired from formal employment
- ✓ Have been an APICS member at least five years, not necessarily consecutively
- ✓ Be 62 years of age or older

If you wish to apply for retired member status, submit this form to your chapter president with your membership renewal notice. Make sure you include payment for society dues and chapter dues if applicable when you submit the form. :

Statement of Authority:

(Print member name here)

(Member number - Required)

has applied for the retired membership benefits. On behalf of the _____ chapter,
(Chapter name)

I _____ hereby verify his/her eligibility and approve this request.
(Print - chapter president's name)

The chapter dues amount this member is responsible for paying is \$_____.

(Member Signature/Date)

(Chapter President Signature/Date)

Return completed form to:

Attn: APICS Chapter Relations
Fax: (703) 354-8662
E-mail: chaprel@apicshq.org
5301 Shawnee Road
Alexandria, VA 22312
Phone: (800) 444-2742 or (703) 354-8851



- For APICS Use Only -

Received _____ Logged _____ New Member Start Date _____
Forwarded to Customer Support _____ Verified _____

Retired Member Benefit Rules

1. RETIRED MEMBERS QUALIFICATIONS

- a. Retired from formal employment
- b. An APICS member at least five years, not necessarily consecutively
- c. 62 years of age or older

2. APPLICATION/VERIFICATION PROCESS

- a. The member will apply in writing to his/her chapter president and include a copy of the APICS billing notice.
- b. Each chapter will determine its own method for verifying.
- c. Authorization will be in the form of a letter (or form #82004) to the APICS Membership Division from the chapter president or a designated chapter officer. It will include a statement of authority and the member's name and membership number and be accompanied by a copy of the member's billing notice and payment.

3. TIMING

- a. All statements of authority must reach APICS within 30 days after the membership expiration date.

4. RETIRED MEMBER PRIVILEGES

- a. Voting privileges in society elections
- b. Able to hold office
- c. Discount on publications, programs, and materials
- d. Receive monthly magazine, *APICS—The Performance Advantage*
- e. Receive conference proceedings and dictionary, if requested

APICS Headquarters will bill each member on his/her anniversary month. The billing will include both society and chapter dues. Society dues will be reduced by 50 percent of regular society dues. Each chapter president will be responsible for assessing the chapter dues amount the member will pay. Payment is due within 30 days after billing. The retired member will apply for this benefit through the local chapter.